

# U.S. Dept. of Housing and Urban Development

ML 2009-19 Attachment A  
Condominium Project Approval  
Matrix

# FHA Condo Submission Checklist

- **Documents for FHA Condo Approvals Proposed/UC, Existing, & Conversions**
- All Condominium Legal Documents
  - Recorded Plat Map indicating Legal Description (CC&Rs)
  - Signed & Adopted Bylaws
  - Articles of Incorporation filed with the State
  - Recorded Condominium Site Plans
  - Plan or Evidence of Transfer of Control
  - Proposed or Actual Budget
  - Reserves Study
  - Management Agreement, if applicable
  - FEMA Flood Map

# FHA Condo Submission Checklist

## (Continued)

- **Documents for Proposed/UC, Existing or Conversions (specific)**
  - Affirmative Fair Housing Marketing Plan HUD Form 935.2c or Voluntary Affirmative Marketing Agreement (VAMA) (Proposed/UC or Conversions only)
  - Estimated Construction Completion Date (Proposed/UC or Conversions only)
  - Outstanding or Pending Litigation Analysis (Existing or Conversions only) Equal Employment Opportunity Certificate Form HUD 92010 (Proposed/UC only)
  - Pending Special Assessment Analysis (Existing only)